FULL DISCLOSURE STATEMENT

INSTRUCTIONS

COMPANY NAME:

1. Each officer or principal is to submit this Disclosure Statement, notarized.
   (If a financial or personal interest exists, vendors are required to make Full Disclosure and should not submit the statement.)

2. If a financial or personal interest exists between the principals, officers, directors and employees of the vendor or any of their immediate family members and employees, officers and commissioners of the Dayton Metropolitan Housing Authority and their immediate family members full disclosure is required.

DISCLOSURE STATEMENT

The undersigned certifies that I, nor any member of my immediate family does not now, and has not for the preceding two years, had any interest, whatsoever, whether direct, or indirect, in DMHA or any of its members or officials including but not limited to the following:

(1) Financial or Business Interests - meaning any interest which yields or has the potential of yielding directly or indirectly a monetary or other material gain or benefit with any employees, officers and commissioners of DMHA and members of their immediate family.

(2) Personal Interest - meaning any interest arising from blood or marriage or from close business association, notwithstanding whether any financial interest is involved with any employees, officers and commissioners of DMHA members of their families.

(3) Employment or services rendered as a member, official or officer of DMHA.

Sole Proprietorships		Partnership*		Corporations*	
Owner	Date	Partner	Date	President	Date
		Partner	Date	Secretary	Date
		Partner	Date	Treasurer	Date
Notary	Date				

*Attach additional sheets if necessary

DEFINITIONS

For the purpose of this Disclosure statement, the following are defined:

- Immediate Family - Current spouse, mother, father, child, brother, sister.
- Financial Interest - Any interest that yields or has the potential of yielding directly or indirectly a monetary or other material gain or benefit to any employee, officer and commissioner of DMHA and members of their immediate families.
- Personal Interest - Any interest arising from blood or marriage or from close business association notwithstanding whether any financial interest is involved with any employees, officers and commissioners of DMHA and members of their immediate families.

DISCLOSURE INFORMATION

Vendors having a financial or personal interest as described in item 2 of the instructions shall make immediate, full and complete disclosure in writing to the Purchasing Agent.

All disclosures must be presented on Vendor's letterhead, notarized and signed by the individual making the disclosure.
If applicable provide the following information:

- Describe the nature of the interest (personal/financial)
- Type of involvement (principal, officer, employee, etc.)
- Names of individuals involved/associated with DMHA and vendor
- Name and address of businesses
- Title of individuals named above
- Social Security numbers or Taxpayer Identification number
- Relationships (blood/marriage), (mother, father, etc.)
- Other pertinent information
- Value of financial interest

WARNING

All information is to be true and accurate. False, misleading statements or failure to provide information will disqualify vendor or contractor from bid. The Local Authority reserves the right, based on the information provided, to determine if a conflict of interest is real or apparent and whether or not a vendor or contractor is qualified to be a participant in the bidding process.