

ADDENDUM #4
August 16, 2011,
FOR THE RFP 11-05
Automated Work Order System

TO ALL PROPOSERS:

This Addendum modifies and shall become a part of the original Contract Specifications and is hereby made a part of the Proposal Documents for the referenced project.

All Proposers shall indicate in their proposal that this Addendum has been received and considered in its Cost Proposal.

The Addendum items are intended to supplement, clarify or correct parts of the proposal package. Items in the addendum shall take precedence over items corrected and shall be of equal value with items supplemented or clarified. Any questions in reference to this addendum must be directed, **in writing**, to: DMHA, Attn: **Todd Daniel, 400 Wayne Avenue, P.O. Box 8750, Dayton, Ohio 45401-8750.**

The following changes should be followed when responding to the RFP 11-05

Item #1 – Clarification to Questions

1. Just wanted to confirm that total number of portable devices in our case iPhones is 80? Yes, 80 portable devices. The type will be recommended by responder and approved by DMHA
2. Per my review of the RFP it does not talk about a data conversion from the old system but in Addendum 3 it refers to a data conversion, is one required?

Yes

3. Has Visual Homes agreed to receive updates to their system for the integration requirement?

We were previously told that they would not. We are still unsure about now.

4. Should I include the cost of the iPhones 3g service and is the HA willing to change from Sprint to ATT/Verizon? Changes to current provider will be recommended by responder to RFP
5. Reference Forms- Are you wanting us to simply fill out 5 original reference forms and submit to DMHA or do we need to send reference forms to our clients and have them send to you at DMHA? Complete 5 original reference forms and submit to DMHA.
6. Section 3- (Business Concern Application) is asking that we provide a letter from the Secretary of State showing firm is in compliance with annual fees and they was a copy of the cancelled checks. Will DMHA accept a (Certificate of Good Standing) from the State instead of a letter? Yes.
7. Can you confirm you want only 1 ORIGINAL + 3 Copies for a total of 4 bound proposals, plus 1 Original cost proposal? Yes.

8. Page 7 of the RFP states that this is a single award contract, however on page 11 under Contract Selections, it states that DMHA has the right to negotiate with one or more contractors. Please confirm that this is truly a single award contract. Yes, a single award contract
9. Is DMHA looking for Off the Shelf Software or custom developed software? The software will be recommended by responder and approved by DMHA.
10. The contract period is for one year plus 4 one-year renewals for a total of 5 years. Do you have a description of what the responsibilities would be for the years following the first year? Will it be the same responsibilities or simply maintenance?

Description of responsibilities and maintenance will be based on recommendation of awarded vendor and DMHA approval.

11. Does DMHA have a Project schedule or are they wanting the Vendor to provide a project schedule with our proposal? Vendor will provide a project schedule.
12. Does DMHA have an idea of when you want the software to be functional?

DMHA will follow the proposers Project Schedule and make changes if necessary.

13. Did any company provide these services for DMHA in the past? No.
14. Page 4 of RFP under Objective states that the RFP should also include the price for handheld devices (80) separately. Who is the manufacturer you use for these handheld devices? What is the model you use for the devices?

We currently do not have a handheld device for work orders

15. Page 4 of RFP under Scope of Service states "Send work order by email to maintenance staff's cell phone." Are the cell phones here referred to part of the (80) handheld devices?

We are referring to the devices that will come with the new product

16. Page 4 or RFP under Scope of Services also mentions software database (SQL Database). What type specifically are you referring to? What type of database?

Microsoft SQL Server 2008 R2

17. Page 30 "SECTION 3 NARRATIVE ACTION PLAN": Ardent Technologies is a certified MBE/DBE/EDGE company in the state of OH. Ardent possesses all the necessary resources and does not intend to subcontract any portion of this work. Our question is whether we still need to answer and submit the Questionnaire.

Yes.

18. On page 12, under EVALUATION CRITERIA, there are points that are awarded for demonstrated Proposer's commitment to MBE/WBE/SBE/EDGE/VBE/DBE participation.

(a) Since Ardent Technologies is already a MBE/ DBE/ EDGE company, do we automatically qualify for

the weightage points of 10 and 5? Qualification will be based on submission on forms 5369-C and Exhibit C

(b) Do we still need to submit Form 5369- C, Exhibit C, and Exhibit D ? Yes.

19. On page 36, under STATEMENT OF BIDDER'S QUALIFICATIONS, item 12 asks for details of 10 completed projects within the past 5 years. Our question is, since we are already providing details of 5 references from our previous projects, is this not a duplication of information provided? No.
20. On page 36, under STATEMENT OF BIDDER'S QUALIFICATIONS, item 14 asks for bonding company information. We assume that this applies to construction contracts and not to professional services. Is this a mandatory item to be submitted? No, this item is not mandatory
21. Send work order by email to the maintenance staff's cell phone;
The Question is:
DMHA plan to use two independent devices or single device with data connection. –
Single device if possible and sending by text is possible also.
22. Ability to track job time, response time, machine downtime and other metrics;
What is the machine downtime with respect to the Automated Work Order System? Can you provide an example? Is it with respect to the server or handheld or wireless service? Also what are the metrics that need to be tracked other than job time and response time?

Unable to provide a response to this question
23. What type of database server are currently deployed in DHA environment.(i.e. Oracle, Microsoft SQL Server , DB2, AS400 etc...)
Microsoft SQL Server
24. DMHA Work Order Integration
Are there any interfaces currently available for integration with the Visual Homes Software? For example, Is a web service available or specifications available about what data needs to be uploaded to or downloaded from the Visual Homes modules? No there are not any interfaces