



Greater Dayton Premier Management
400 Wayne Ave.
P.O. Box 8750
Dayton, Ohio 45401-8750
Telephone (937) 910-7500
Fax (937) 910-7689



Section 3 Business Concern Application

This Section 3 form is optional and not required to do business with GDPM.

NAME OF BUSINESS: _____

ADDRESS OF BUSINESS: _____

TELEPHONE NUMBER: _____ FAX NUMBER: _____

PAGER NUMBER: _____ CELLULAR NUMBER: _____

EMAIL ADDRESS: _____

CONTACT PERSON: _____ TITLE: _____

1. TYPE OF BUSINESS (Check Applicable Status)

- | | |
|--|--|
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> Sole Proprietorship | <input type="checkbox"/> Joint Venture |

Ethnicity: _____ Gender: _____ Federal Employer Identification Number/SSN _____

2. CHECK AND ATTACH ALL THAT APPLY

- | | |
|---|---|
| <input type="checkbox"/> If corporation, statement from Secretary of State showing firm is current with annual fees or provide copy of cancelled check. | <input type="checkbox"/> Sole Owner (If Applicable) |
| <input type="checkbox"/> List of Owners/Stockholders and ownership percentage (%) of each | <input type="checkbox"/> Partnership or Joint Venture Agreement |
| <input type="checkbox"/> Business Occupational License | |

3. CHECK WHERE APPLICABLE

I am an individual, sole proprietorship, partnership, corporation or joint venture claiming a Section 3 preference as:

- An individual, sole proprietorship, partnership, corporation or joint venture that has a 51% ownership by a Section 3 qualified individual.**
- | |
|---|
| <input type="checkbox"/> Prime Contractor submit: Form sec3-001a, Section 3 Business Concern Application and all required supporting documentation. |
| <input type="checkbox"/> Prime Contractor submit: Form sec3-001b, Section 3 Employee List |
| <input type="checkbox"/> For the Owner claiming 51% or more Ownership submit: Form sec3-002a, Section 3 Resident Preference Claim Form and all required supporting documentation (to be completed for each section 3 resident claimed in meeting the 30% threshold) |
| <input type="checkbox"/> For the Owner claiming 51% or more Ownership submit: Form sec3-002b, Section 3 Resident or Employee Household Income Certification (to be completed for each section 3 resident claimed in meeting the 30% threshold) |

- A business claiming 30% of current full-time workforce qualify as section 3 residents, or within three years of the date of first employment with the business concern were section 3 residents.**
 - Prime Contractor submit: Form sec3-001a, Section 3 Business Concern Application and all required supporting documentation.
 - Prime Contractor submit: Form sec3-001b, Section 3 Business Employee List and all required supporting documentation
 - Prime Contractor submit: Form sec3-001c, Section 3 Business Contractor or Subcontractor Payroll Report Complete for each F/T employee who has been employed at least one month. (this includes all employees of the company)
 - For each Section 3 Employee submit: Form sec3-002a, Section 3 Resident Preference Claim Form and all required supporting documentation (to be completed for each section 3 resident claimed in meeting the 30% threshold)
 - For each Section 3 Employee submit: Form sec3-002b, Section 3 Resident or Employee Household Income Certification (to be completed for each section 3 resident claimed in meeting the 30% threshold)

- A business claiming to subcontract in excess of 25 percent of the dollar award of all subcontracts to be awarded to business concerns that meet the qualifications set forth in paragraphs (1) or (2) above.**
 - Prime Contractor submit: Form sec3-001a, Section 3 Business Concern Application and all required supporting documentation completed by the prime contractor
 - Prime Contractor submit: Form sec3-001b, Section 3 Employee List and all required supporting documentation completed by the prime contractor
 - Prime Contractor submit: Form sec3-001d, Section 3 Contractor or Subcontractor Report (this list must demonstrate that 25% of the total dollar award of all subcontracts to be awarded to Section 3 business concerns).
 - For each Section 3 Subcontract submit: Form sec3-001a, Section 3 Business Concern Application and all required supporting documentation for each individual, sole proprietorship, partnership, corporation or joint venture claimed on the subcontractor list.
 - For each Section 3 Subcontract submit: Form sec3-002a, Section 3 Resident Preference Claim Form and all required supporting documentation (to be completed for each section 3 owner/employee claiming Section 3 resident status as a subcontractor)
 - For each Section 3 Subcontract submit: Form sec3-002b, Section 3 Resident or Employee Household Income Certification (to be completed for each section 3 owner/employee claiming Section 3 resident status as a subcontractor)
 - For each Section 3 Subcontract submit: Form sec3-001b, Section 3 Business Employee List and all required supporting documentation completed by each subcontractor

I certify to the best of my knowledge that the information contained here within, and the documents attached, is true and correct.

CORPORATE SEAL

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____

TITLE: _____

FOR OFFICE USE ONLY:

Date Received: _____

Initial Application Reviewed by: _____

Final Application Reviewed by: _____